

# City of Bellewood

Monthly Commission meeting (held in-person at 3919 Brookfield Ave) – October 11, 2022, 6:30 PM

**Participants** - Mark Klein (Mayor), Leslie Beam (Commissioner), Nicole Walton (Commissioner), Austin Kupper (Commissioner), Finn Cato (Attorney) & Erin Quinnan (City Clerk)

Not present - Doug DeMoss (Commissioner)

## **Meeting was called to order by Mayor Mark Klein at 6:31 PM**

1. Road Signs
  - a. Neighbor on Elmwood asked for Fire Lane Signs to be replaced and to add more so they were two sided. Many cars are parking illegally on the No parking side of the street and the street is narrow.
  - b. Nicole reviewed signs and shared those that are in need of replacement (9 total but more if we do double sided on narrow streets (Elmwood and Brookfield)).
  - c. Austin to place order for new signs.
2. Leaf Removal Quote
  - a. Proposal for two pick-ups like last year. 1<sup>st</sup> on November 1 (day after Halloween) and the 2<sup>nd</sup> is a fluid date based on need but targeting week after Thanksgiving.
  - b. Mayor Mark Klein motioned to approve, Austin K seconded.
3. Road Paving Update
  - a. Hall Paving will be doing the work in November to early December. Final streets will be confirmed in the formal proposal being sent over.
  - b. Road Funds will be used to cover cost.
4. Review & approve September minutes
  - a. 2b – typo to fix misspelling of sanitation and 4c typo on Chippewa spelling.
  - b. Mayor Mark Klein motioned to approve with the two typos corrected, Austin K seconded.
5. Review & approve September financials
  - a. Revenue will be pretty slow for the remainder of the calendar year.
  - b. Typical expenses included utilities, sanitation, insurance liability, etc. Road funds will be used paving the streets and leaf removal and block party will be on the next report.
  - c. Leslie B. motioned to approve; Mayor Mark Klein seconded
6. Second reading of Ordinance 2, series 2022
  - a. Finn performed the second reading related to real estate tax

- assessments and shared a copy of the ordinance with all members of the Commission
- b. Ordinance will be added to the website and then published in the CJ with the URL.
7. Napanee Road - Delinquent taxes
    - a. Finn C. placed a second lien on the property for 2020 and 2021 delinquent taxes.
    - b. Finn will mail a certified letter with notice of the lien to the property owner.
  8. Block Party/Newsletter
    - a. Planned for Sunday, October 30th
    - b. Crowler Catering will be handling the food and some drinks. Other beverages, bouncy house, tables and chairs the Commission will handle.
    - c. Newsletter almost ready to go out this week. Reminder of leaf removal, street paving and block party to be included. Menu will be included with a note for volunteers to help bring desserts.

**Mark K. adjourned meeting at 7:22 PM**